



WIAB 10-00

DATE: January 19, 2001
TO: All Local Workforce Investment Areas
FROM: Cheryl A. Brush, Chief, Workforce Systems Bureau
SUBJECT: WIA Monthly Performance Reports Database (Request for Comments)

We are in the process of developing the WIA database necessary to produce monthly performance reports and will soon be meeting with a contractor to assist in programming the report. Since these reports are intended to meet local management and information needs beyond those provided by the current on-line system, we are seeking input from system customers. We are asking that each local WIA Planner work with their service providers to compile local input regarding the design and details of the reports.

To assist in this process, you will find "drafts" for the main reporting areas we agreed upon last spring. These have been modified slightly from those we discussed earlier to reflect changes in federal requirements. The major reporting areas include a financial page, a program activity page for each program (adult, dislocated worker, youth), a demographics page for enrollees and a similar demographics page for terminees. Feel free to provide input on any and all aspects of these reports, from the layout to the addition or deletion of a field. As a reminder, the outcome information on this report is intended to help with on-going program management and early identification of issues – these are not the negotiated performance measures. We will be preparing a quarterly report on performance measures in addition to the series reflected here.

Also, please note that we plan to incorporate the following report parameters, which are also open for your input:

- Performance reports will provide "planned" vs. "actual" information for selected elements demonstrated in yellow on the tables
- Performance reports will be cumulative for the program year
- Performance reports will be updated on a monthly basis
- Performance reports will be available for each title on a statewide, regional and service provider basis (note header on draft pages)
- Performance reports will allow the end user to download and manipulate the data

Please provide your region's feedback via email to Kay Vaughan, kvaughan@labor.state.id.us, by February 9th.

EXPENDITURES		Actual	Plan	% of Plan	% of Total	% of Year
I. Total						
II. State Administration						
III State 15% Program						
IV.JTPA Incentive						
V Rapid Response						
VI. Local Administration						
VII. Adult						
	a. Total Program					
	b. Organizational Costs					
	c. Participant Expenditures					
VIII. Dislocated Worker						
	a. Total Program					
	b. Organizational Costs					
	c. Participant Expenditures					
IX. Youth						
	a. Total Program					
	1. Other Youth					
	2. Out-of-School Youth					
	b. Organizational Costs					
	1. Other Youth					
	2. Out-of-School Youth					
	c. Participant Expenditures					
	1. Other Youth					
	2. Out-of-School Youth					

		Actual	Plan	% of Plan	% of Total	% of Year
ADULTS						
Total Enrollments						
	A. Core					
	B. Intensive					
	C. Training					
Total Current Participants						
Total Exit to Follow-Up						
	A. Entered Unsub Employ @ Exit					
	1. Core/Intensive					
	2. Training					
	a. Training Related					
	b. Non-Traditional Employment					
	B. Entered Employment Rate @ Exit					
	1. Core/Intensive					
	2. Training					
	C. Average Wage at Exit					
	1. Core/Intensive					
	2. Training					
	D. Attained Credentials					
	E. Other Exits					
	(excluded exits – health, inst, death)					
Customer Satisfaction (Contacts)						
	A. Participants					
	1. Core/Intensive					
	2. Training					
	B. Employers					
Customer Satisfaction (Rates)						
	A. Participants					
	1. Core/Intensive					
	2. Training					
	B. Employers					

		Actual	Plan	% of Plan	% of Total	% of Year
DISLOCATED WORKERS						
Total Enrollments						
	A. Core					
	B. Intensive					
	C. Training					
Total Current Participants						
Total Exit to Follow-Up						
	A. Entered Unsub Employ @ Exit					
	1. Core/Intensive					
	2. Training					
	a. Training Related					
	b. Non-Traditional Employment					
	B. Entered Employment Rate @ Exit					
	1. Core/Intensive					
	2. Training					
	C. Average Wage @ Exit					
	1. Core/Intensive					
	2. Training					
	D. Attained Credentials					
	E. Other Exits					
	(excluded exits – health, inst, death)					
Customer Satisfaction (Contacts)						
	A. Participants					
	1. Core/Intensive					
	2. Training					
	B. Employers					
Customer Satisfaction (Rates)						
	A. Participants					
	1. Core/Intensive					
	2. Training					
	B. Employers					

YOUTH		Actual	Plan	% of Plan	% of Total	% of Year
Total Enrollments						
	A. Other Youth					
	B. Out of School					
	C. Older Youth					
	D. Younger Youth					
	E. 5% Window Enrolled					
Youth Goals						
	A. Percentage Attained Goals					
	1. Total Goals Set					
	a. Basic Skills					
	b. Occupational Skills					
	c. Work Readiness					
	2. Total Goals Attained					
	a. Basic Skills					
	b. Occupational Skills					
	c. Work Readiness					
Total Current Participants						
	A. Other Youth					
	B. Out of School					
	C. Older Youth					
	D. Younger Youth					
Total Exit to Follow-Up						
	A. Older Youth					
	1. Entered Employment @ Exit					
	a. Training Related					
	b. Non-Traditional Employment					
	2. Entered Employment Rate @ Exit					
	3. Average Wage at Exit					
	4. Total Education or Adv. Training					
	5. Attained Credential					
	6. Other Exits					
	B. Younger Youth					
	1. Diploma or Equivalent					
	2. E.E., At, PSE, Military, Apprentice					
	a. Unsubsidized Employment					
	b. Advanced Training					
	c. Post Secondary Education					
	d. Military					
	e. Apprenticeship					
	3. Other Exits					
Customer Satisfaction (Contacts)						
	A. Participants					
	B. Employers					

Workforce Area
Title
Cost Center
Project

Customer Satisfaction (Rates)						
	A. Participants					
	B. Employers					

ENROLLEE/TERMINEE CHARACTERISTICS	ACTUAL	% OF TOTAL
TOTAL		
MALE		
FEMALE		
AGE AT ENROLLMENT		
AGE 14-18		
AGE 19-21		
AGE 22-29		
AGE 30-44		
AGE 45-54		
AGE 55 AND OVER		
AMERICAN INDIAN OR NATIVE ALASKAN		
ASIAN		
BLACK OR AFRICAN AMERICAN		
HAWAIIAN NATIVE OR PACIFIC ISLANDER		
WHITE		
HISPANIC		
VETERAN		
EMPLOYED AT REGISTRATION		
DISPLACED HOMEMAKER		
DISLOCATED WORKER		
REFERRED BY WPRS		
UNEMPLOYMENT INSURANCE RECIPIENT		
UNEMPLOYMENT INSURANCE EXHAUSTEE		
INDIVIDUAL WITH A DISABILITY		
LIMITED ENGLISH		
MSFW		
SINGLE PARENT		
LOW INCOME		
TANF (TAFI)		
OTHER PUBLIC ASSISTANCE		
FOOD STAMPS RECIPIENT		
PELL GRANT RECIPIENT		
DROP-OUT		
STUDENT (K-12)		
HS GRAD OR EQUIVALENT		
POST SECONDARY		
BASIC LITERACY DEFICIENT		
OFFENDER		
HOMELESS AND/OR RUNAWAY YOUTH		
PREGNANT OR PARENTING YOUTH		
YOUTH NEEDS ADDTL ASSISTANCE		
OUT OF SCHOOL YOUTH		
PARTNER PROGRAMS		
ADULT EDUCATION		
JOB CORPS		
MSFW		

NATIVE AMERICAN PROGRAMS
VETERAN (WIA/DVOP/LVER)
TRADE ADJUSTMENT ASSISTANCE
NAFTA-TAA
VOCATIONAL EDUCATION
VOCATIONAL REHABILITATION
EMPLOYMENT SERVICES (WAGNER-PEYSER)
CSBG-E&T
HUD E&T
TITLE V – SCSEP
FOOD STAMPS E&T
OTHER NON WIA PROGRAMS